

# JobTrainer Policy



Government  
of South Australia

SUPPORTING  
**Skilled  
careers**

# About this policy

This policy aims to inform registered training organisations about the opportunities to deliver low-fee training under the JobTrainer initiative. It may also provide clarity for students and employers wanting to understand more about their participation.

## The policy sets out:

1. JobTrainer objectives
2. Access, eligibility and entitlement
3. Training available
4. Requirements of training providers
5. Supports available
6. Further information



# 1. JobTrainer objectives

JobTrainer is \$145 million investment by the Australian and South Australian Governments in skills and training to support young people, school leavers and job seekers into work as the economy begins to recover and grow.

The Australian and South Australian Government have partnered to expand the number of training places available and extend JobTrainer.

JobTrainer has supported over 12,000 enrolments by young people, school leavers and job seekers in training they need to get a job or to develop the skills in growth industries and to create pathways to future careers.

Additional training places will be available across a range of qualifications and short courses tailored to industry needs for in-demand jobs and areas of skills shortages like aged care, childcare, disability care and digital skills.

The additional investment will enable thousands more South Australians to access low-fee training equipping them for jobs and future careers.

# 2. Access, eligibility and entitlement

JobTrainer supports school leavers, young people, job seekers, and people interested in developing new skills in aged care, childcare, disability care and digital.

The following people will be eligible to access low-fee training through JobTrainer funding:

- not employed; or
- aged between 16 to 24 years and not enrolled in secondary school; or
- hold a Health Care, Pensioner or Veteran Affairs concession card; or
- interested in enrolling in training in aged care, childcare, disability care or digital skills.

They also need to meet the existing eligibility criteria for subsidised training.

Eligible students can access low-fee training regardless of their prior qualification and training they have already completed.

Students can undertake more than one course or micro-credential to support skills development.



# 3. Training available

JobTrainer funding will support young people and job seekers to attain the right skills to get a job in growth industries and emerging sectors through low-fee qualifications and micro-credentials tailored to industry needs.<sup>1</sup>

It will also support people to develop skills for jobs in demand, training new entrants and upskilling existing workers in digital skills and critical industries like aged care.

## Qualifications

Training providers can offer any qualification on the Subsidised Training List (STL).

Training providers can [apply to add a course to the STL](#).

## National and Local Skill Sets

Over 100 National and Local Skill Sets have been added to the STL to provide new short form training opportunities for new entrants and those upgrading their skills.

Training providers can [apply to add a nationally accredited skill set or accredited skill set](#).

## Other Micro-credentials

Eligible students interested in developing new skills in critical industries can access new pathways through micro-credentials to higher education and training or employment.

A micro-credential is shorter than a qualification and certifies the assessed learning of a defined set of skills, knowledge and attributes. In addition to National and Local Skill Sets, micro-credentials can be delivered in the following ways:

- Skill clusters that meet specific industry or individual needs
- Locally packaged courses endorsed by the South Australian Skills Commission

[Accredited units of competency](#) delivered through a micro-credential will be paid according to the Training Fee Framework.

The Department will proactively engage with industry and training providers to develop new micro-credentials to meet current and emerging industry need. Once developed, new micro-credentials will be considered for endorsement by the [South Australian Skills Commission](#).

Training Providers can apply for funding to deliver South Australian Skills Commission endorsed micro-credentials through the [Training Priorities Projects](#).

*“JobTrainer provides access to low-fee training needed to get a job or to develop new skills in growth sectors and to create pathways to future careers.”*



<sup>1</sup> An individual can have no more than two training accounts open at the same time.

# 4. Requirements of training providers

Training providers must:

- have a Funded Activities Agreement with the Minister for Innovation and Skills;
- be able to deliver the training in accordance with their ASQA registration; and
- be delivering VET services in South Australia.

Training providers who have a Funded Activities Agreement will be offered a revised Agreement by DIS. If you have an existing Funded Activities Agreement no further action is required until you are contacted by DIS.

A training provider can apply for a Funded Activities Agreement through an [online application form](#).

## Low-fee training

Training supported by JobTrainer is to be offered at a low-fee to students. Foundation skills courses will continue to be fee free in line with existing subsidy arrangements.

A low-fee subsidy loading has been applied to bring the student fee down to a minimum of \$0.25 per nominal hour. After applying the low fee loading, the average student fee is estimated at around \$200 with 80% of courses having an estimated student fee of \$350 or less. Courses with higher student fees are generally at the Advanced Diploma or Diploma level, are of long duration or in a highly technical field i.e. aeroskills and electrical engineering.

Training providers will receive an increased subsidy for providing a student fee concession and are required to pass this subsidy on to these students through reduced student fees. Where the increased subsidy is higher than the student fee, providers are expected to re-invest the additional subsidy amount in student supports and quality delivery.

A range of student fees for micro-credentials have been specified to support choice and access.

The approach to offering low-fee training will be outlined in the South Australian [Training Fee Framework](#). If providers cannot deliver the training at low fee they are encouraged to contact the Department to discuss the supports are available, including the subsidy review process.

The Department will monitor course fees to ensure training is offered at a low fee to students. This will be complemented by education with training providers.

Foundation skills training will continue to be fee free in accordance with the existing subsidy arrangements. The Funded Activities Agreement sets out the requirements for a training provider to deliver subsidised foundation skills training in South Australia.

## Payment

Payment for supported micro-credentials and qualifications will be through the existing payment processes and systems.

## Reporting

Training providers will be required to report using existing mechanisms to receive payment. In addition, training providers will be required to report on any conditions outlined in the Funded Activities Agreement. This includes reporting on student fees, qualifications and micro-credentials offered, delivery of student supports, and engagement with employers.

# 5. Supports available

## Student Supports

Learner Support Services (LSS) provide case management to help students address life, learning and other issues, complete their training and support their transition to employment. While LSS is usually only available for students undertaking qualifications, it is now available to students enrolled in supported micro-credentials.

Prior to enrolment a prospective student will need to complete an upfront assessment of need (UAN) to ensure they get the support they require to successfully complete their training.

In the case of micro-credentials, the assessment of literacy and numeracy will finish at the short reading and numeracy indicator (SRNI) stage as outlined in the [UAN Guidelines](#).

## Additional support for School Leavers

The National Career's Institute (NCI) provides targeted information for young people completing their final year of school, focused on their options in education, training (including JobTrainer) and work.

The information is communicated through the NCI [digital platform](#), directing school leavers to available Commonwealth and State support services.

School leavers aged 15 to 24 years can access tailored career support or guidance through NCI's free information service on 1800 CAREER (1800 227 337) or SMS 'SLIS2020' to 0429 009 435 to book a 45-minute phone session with a qualified career practitioner.

The South Australian Government is working with the Commonwealth to provide support and clear referral pathways for school leavers.

School leavers can continue to access information about skilled careers at [www.skills.sa.gov.au](http://www.skills.sa.gov.au) or through the DIS Information Line on 1800 673 097.

## Training providers

Training providers can access support to increase their capability and capacity through [Building Capability Projects](#). This includes support for workforce professional development and a concierge-based approach to expand their delivery of supported micro-credentials.

## Additional support for young people

The South Australian Government is investing funds to support young people to transition into further training and/or employment on completion of their training.

Further details of what will be supported and how you can be involved will be available in November 2021.



# 6. Further information

**Department for Innovation and Skills**  
1800 673 097

**Registered training organisations**  
[providers.skills.sa.gov.au](http://providers.skills.sa.gov.au)



# Contact

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